



Lakeshore Foundation is a non-profit 501c3 organization. Our mission is to encourage and provide opportunities for people with disability to live a healthy lifestyle through activity, research, advocacy, and health promotion.

New Job Posting: Program Evaluator

Lakeshore Foundation is currently seeking an energetic and creative self-starter who is interested in program analysis, evaluation, and data systems. The full-time position requires a systems level thinker with the ability to systematically collect and critically assess data to determine possible solutions to improve outcomes and build capacity within Lakeshore Foundation and the UAB/Lakeshore Research Collaborative. Central to the role will be the ability to initiate program evaluation inquiries, analyze data, assess outcomes, and provide recommendations to senior leadership to improve service delivery and staff performance. The position also requires superior interpersonal skills to work with, train, and support staff and also to support senior management with strategic initiatives.

PRIMARY JOB RESPONSIBILITIES:

- Develop, evaluate, and monitor quality improvement initiatives throughout the organization.
- Design and develop data collection and program evaluation tools.
- Conduct routine analyses on program process and outcome data.
- Identify areas of improvement for programs through working closely and communicating effectively with program staff.
- Provide training to staff on different evaluation aspects.
- Draft written reports and presentations related to evaluation process and findings.
- Responsible for design, evaluation and reporting on program implementation for designated departments and programs.
- Consult appropriate staff within Lakeshore as needed to facilitate ongoing process of program design, implementation, and revision.
- Develop data collection protocol and instrumentation necessary to conduct in-depth evaluation.
- Conduct reviews of program-related documents, data files, published information and official reports.
- Provide evaluation-related technical assistance to grantees individually and in group through site visits, conferences and seminars.
- Disseminate evaluation findings and reports to a variety of audiences as needed.

QUALIFICATIONS:

- Master's in Public Health, Exercise Science, Health Sciences or related degree with PhD preferred. Work experience may NOT substitute for education requirement.
- A minimum of five (5) years' experience in designing and developing program evaluation projects or research in a health and wellness environment required. IRB training experience preferred.
- CPR, Standard First Aid and AED desired (or willingness to obtain within 6 months of hire).
- High degree of initiative and independent execution.
- Ability to synthesize information and analyze outcomes.
- Experience in working with databases.
- Effective organization, interpersonal and written communication skills.
- Proficient in Microsoft Office skills
- Working foundational knowledge around the relationship between disability and fitness, sports, recreation and health promotion programs and outcomes.
- Commitment to working in a team environment.

Lived experience with a physical disability is advantageous.

Please forward resume and letter of interest by March 12, 2021 to: Debbie Smith, debbies@lakeshore.org.