



## LAKESHORE

**Lakeshore Foundation is a non-profit 501c3 organization. Our mission is to enable people with physical disability and chronic health conditions to lead healthy, active, and independent lifestyles through physical activity, sport, recreation, advocacy, policy and research.**

### **New Job Posting :**

#### **Nutrition Coordinator (Full Time)**

Lakeshore Foundation is currently seeking an experienced individual who will provide nutrition information, education and instruction; perform research, collect/analyze data and prepare reports; prepare instructional materials and meals; maintain program records for both online and on-site programs. Schedule and conduct nutrition assessment, education and instruction; perform pertinent record keeping and follow-up activities. Teach and/or coordinate group classes related to research objectives. Serve as department research program investigator as required. Maintain knowledge of current trends and developments in the field by reading appropriate publications. Respond to the unique needs of all program participants. Make presentations to internal and external organizations as necessary.

#### **PRIMARY JOB RESPONSIBILITIES:**

- Lead the nutrition component (i.e. cooking demonstrations, one-on-one sessions with program participants) of the on-site and online MENTOR program through working with National Center for Physical Activity and Disability (NCHPAD), University of Alabama at Birmingham (UAB) Lakeshore Research Collaborative, Lakeshore Foundation, and any additional partners as necessary.
- Daily communication with the appropriate individuals on staff to help create resources and material to build a telehealth program that best serves the needs of this population.
- Undergo training as a Telehealth Coach to provide Nutrition information for the MENTOR program.
- Responsible for creating materials for the NCHPAD website, newsletter, and blog.
- Film nutrition videos; attend health fairs, present within the community, and any other nutrition-related projects that arise.

#### **QUALIFICATIONS:**

Bachelor's degree in a related field and two (2) years of related experience required. Masters Highly Preferred.

#### **REQUIREMENTS AND LICENSES:**

Registered and Licensed Dietitian required.

CPR and AED required.

Must have valid driver's license and good visual acuity for driving car.

Must be energetic, enthusiastic and have a strong desire to work with people.

Commitment to working in a team environment. Excellent interpersonal, verbal and written communications skills

Please forward resume and letter of interest by December 7, 2018 to: Debbie Smith, [debbies@lakeshore.org](mailto:debbies@lakeshore.org).

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